



Ivo Marcelo Pereira Reis

Data de nascimento: 02/03/1989

Nacionalidade: Portuguesa

Sexo: Masculino

CONTACTO



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EXPERIÊNCIA PROFISSIONAL

09/2010 – 06/2011 Porto, Portugal

Trainee Unity of Disclosure and Communication of Science on Biodiversity of CIBIO (CIBIO-Div)

- Project 'Charcos com Vida' (Environmental Education);
- Database Co-creation;
- Collaboration extended after the Traineeship;

08/2014 – 09/2015 Porto, Portugal

Trainee Assistant RHmais – Organization and Management of Human Resources

- Helpdesk Operator;
- Contact Manager;

07/2015 – 10/2015 Porto, Portugal

Summer Intern Youth Foundation

- Department of Projects' Management;

04/2016 – 06/2016 Gaia, Portugal

Exports Manager Tromilux - Technical Lighting

- Support to internationalization;
- Foreign costumers relations;

07/2016 – 06/2017 Lisboa, Portugal

Management Trainee Jerónimo Martins

- Immersion on the Group's Businesses for an extensive comprehension on how logistics, supply chain, store management and 'leading people' work;

07/2017 – 06/2018 Porto, Portugal

Deputy Store Manager Jerónimo Martins

- In two stores with a combined Budget of 16M€ and around 100 employees;

07/2018 – 11/2022 Lisboa, Portugal

Project Manager at Operational Efficiency Department Jerónimo Martins

- Project management; Lean methodologies and Auditing;
- Data analytics;

12/2022 – 12/2023 Lisboa, Portugal

HR Systems Innovation Manager Jerónimo Martins

- Responsible for Digital Workplace (digital working tools);
- Change management and adoption;

01/2024 – ATUAL Lisboa, Portugal

HR Technology Manager Jerónimo Martins

- Corporate team, responsible for Digital Workplace and digital tools Governance Models;
- Leading an AI working tool Proof of Concept;

EDUCAÇÃO E FORMAÇÃO

09/2008 – 03/2024 Porto, Portugal

Bachelor/License Degree in Biology Faculty of Sciences from the University of Porto

Formação teórica e prática (laboratorial e de campo) nas principais áreas da Biologia, incluindo Biodiversidade, Biologia Humana, Ecologia, Evolução, Fisiologia, Genética e Microbiologia, abordados nos aspectos clássicos e modernos decorrentes da Biologia Celular e Molecular, Bioquímica e Biotecnologia.

Sítio Web <https://www.up.pt/fcup/pt/>

10/2010 – 06/2011 Porto

A1 in German Faculty of Arts from the University of Porto

Competências orais e escritas básicas da língua Alemã:

1. Situações comunicativas e campos semânticos;
2. Competências gramaticais;
3. Fonética e Prosódia

Sítio Web https://sigarra.up.pt/flup/pt/web_page.inicial | Área de estudo Letras | Classificação nacional A1

10/2010 – 06/2011 Porto, Portugal

A1 in Arabic Faculty of Arts from the University of Porto

- Estudar o sistema linguístico da Língua Árabe.
- Escrever, ler e comunicar na Língua Árabe. (nível básico e elementar)
- A utilização específica da Língua Árabe no quotidiano (apresentação, comunicação elementar) e na investigação científica (analisar texto com léxico da Cultura Árabe e Islâmica).

Sítio Web https://sigarra.up.pt/flup/pt/web_page.inicial | Área de estudo Letras | Classificação nacional A1

10/2011 – 06/2012 Porto, Portugal

A2 in German Faculty of Arts from the University of Porto

Sítio Web https://sigarra.up.pt/flup/pt/web_page.inicial

09/2014 – 07/2015 Porto, Portugal

Master Degree in History, International Relations and Cooperation (concluded 1st year) Faculty of Arts from the University of Porto

Sítio Web https://sigarra.up.pt/flup/pt/web_page.inicial

05/2015 – 06/2016 Porto, Portugal

Small Course on Contemporary Politics of the Middle-East Faculty of Arts from the University of Porto

Sítio Web https://sigarra.up.pt/flup/pt/web_page.inicial

06/2014 – 06/2014 Madrid, Espanha

Iberoamerican Young Leaders Programme 2014 Fundación Carolina

Sítio Web <https://www.fundacioncarolina.es>

08/2015 – 08/2015 Amman, Jordânia

Preparing Global Leaders Academy PGLF

Sítio Web <http://www.sampotolicchio.com/pglf>

01/2020 – 01/2020 Lisboa, Portugal

Engaged Leadership Program CCL - Center for Creative Leadership

Sítio Web <https://www.ccl.org>

10/2023 – 02/2024 Oeiras, Portugal

Digital Executive Education Programme Nova School of Business and Economics (Nova SBE)

Sítio Web <https://www.novasbe.unl.pt/en/programs/executive-education>

03/2024 – 03/2024 Lisboa, Portugal

Specialisation Course on Generative Artificial Intelligence Técnico+ Formação Avançada - Instituto Superior Técnico

Sítio Web <https://tecnicomais.pt>

COMPETÊNCIAS LINGUÍSTICAS

LÍNGUA(S) MATERNA(S): português

Outra(s) língua(s):

English

Compreensão oral C1

Leitura C1

Escrever C1

Produção oral C1

Interação oral C1

French

Compreensão oral A2

Leitura B1

Escrever A2

Produção oral A2

Interação oral A2

German

Compreensão oral A2

Leitura A2

Escrever A1

Produção oral A1

Interação oral A2

Arabic

Compreensão oral A1

Leitura A1

Escrever A1

Produção oral A1

Interação oral A1

Spanish - basic knowledge acquired by hearing

Compreensão oral B1

Leitura A2

Escrever A1

Produção oral A2

Interação oral A2

Níveis: A1 e A2: Utilizador de base; B1 e B2: Utilizador independente; C1 e C2: Utilizador avançado

COMPETÊNCIAS DIGITAIS

Social Media/ Social Network | Microsoft Office | Gmail | Microsoft Excel | Python (basics) | SQL(Basics) | R Studio (basics) | Power Platform Fundamentals | Generative Artificial Intelligence

COMPETÊNCIAS SOCIAIS E DE COMUNICAÇÃO

Managerial

Experience with Project Management, Planning of Events, Team's Management, Motivation and Communication;

Communicational

Experience in communicating with large audiences, 'Public Speaking' and in 'Speech Writing';
Ease to study of new Languages;

CIVIC ENGAGEMENT AND VOLUNTEERING (MOST RELEVANT) AND AWARDS

09/2015 – 09/2017

EU Careers Ambassador for Portugal 2015/2016 and 2016/2017

- Representative of EPSO at U. Porto and Portuguese Universities;
- Presenting job and training opportunities to students at the European Institutions.

07/2014 – 07/2017

Member of the Marketing Committee of the Iberoamerican Network of Young Leaders

- Communication through Social Networks;

06/2015 – 06/2015

Young European Leadership (YEL) Delegate at OECD Forum 2015

- Representing the pan-european youth association;

11/2013 – 11/2015

Member of the Senate of the University of Porto

- Students Institutional Representation & Higher Education policies;

11/2011 – 12/2013

President of the Students' Association of FCUP (AEFCUP)

- Coordination of all activities;
- Human Resources Management & External Representation;
- During this period was elected for both the Pedagogical Council and Representatives Council of the Faculty of Sciences of the University of Porto, due to great work, eventually nominated to the Coordination Council for the Educational Model of the University of Porto (CCMEUP);

05/2012 – 05/2013

Vice-President of the Debating Society of U.Porto

- Coordination of *Pólo do Campo Alegre's* activity & Institutional Representation; this position comes after a year as Director General;

03/2015 – 03/2015

'Cidadania Ativa' Award

Active Citizenship Award, awarded by the University of Porto for all the extra-curricular work developed as a student.

04/2014 – 04/2014

Best Young Speaker

One of the three best Speakers of 'Encontro de Juventude do Porto - Debate a tua Cidade' promoted by Porto City Hall

05/2012 – 05/2012

Honorable Mention 'Prémio Casa das Ciências 2012'

Honorable Mention for the Internship Project at CIBIO-Div