

Profile will be available until 23 November 2025



ID: 11315419 | **Date of birth:** 9 Dec 1980 |

Place of birth: Portalegre, Portugal | **Nationality:** Portuguese

[Hide contact details](#) ^

 **Mobile:** (+351) 961324655

 **Email address:** mariadocarmolaginha@rolo@gmail.com

 **Home:** Av Manuel da Maia 54 CV esq., 1000-203 Lisboa, Portugal

WORK EXPERIENCE

Iscte_ISTAR |  Lisbon, Portugal

Science manager

2023 – Current

- Management of national and international projects (FCT, Horizon Europe, Erasmus+), including training in digital health (AMR-EDUCare, NEEM)
- Organization of academic events for specialized and general audiences
- Execution of procurement procedures on public platforms (SINGAP, SIGEST)
- Management support: activity plans, reports and schedules

Ibero-American Institute of Finland |  Lisbon, Portugal

Project & event manager

2017 – 2023

- Programming and production of cultural activities
- Representation of the Institute in the EUNIC Portugal Cluster (network of cultural and diplomatic institutes)

Bairros_NGO |  Lisbon, Portugal

Projects manager

2017 – 2022

- Project coordination (BASE/Erasmus+, BipZip, BPI Solidário)
- Preparation of activity plans, budgets and schedules
- Organization of cultural events and training actions for cultural entrepreneurs
- Selection of partners and development of content for the activities

1 euro Movement_NGO |  Lisbon, Portugal

Assistant manager

2014 – 2017

- Management and administrative support

Portuguese Screen Printing Center |  Lisbon, Portugal

Assistant manager

2011 – 2014

- Management and administrative support

Cultural Portuguese Center |  Maputo, Mozambique

Assistant manager

2011 – 2011

- Support the Board of the Portuguese Cultural Centre in Maputo

Self employed |  Lisbon, Portugal

Project manager

2010 – 2010

- Creation and implementation of the project in the Botanical Garden of the University of Lisbon

Berardo Museum |  Lisbon, Portugal

Museum education officer

2007 – 2010

- Development and implement cultural activities

Culturgest |  Lisbon, Portugal**Museum education officer**

2006 – 2009

- Development and implement cultural activities

EDUCATION AND TRAINING**Nova University**

2007 – 2009

Advanced degree |  Lisbon, Portugal**Hide details** <https://www.fcsb.unl.pt/>Level in EQF: **EQF level 6****FBAUL**

2000 – 2006

Bachelor's degree |  Lisbon, Portugal**Hide details** <https://www.belasartes.ulisboa.pt/>Level in EQF: **EQF level 6****Udemy**

2022

Excel for Administrative and Financial Assistant |  Online**Meaning**

2022

Funding Sources |  Online**EAPN**

2022

Project Cycle and Management

Alamedas

2021

Pedagogical Skills Certificate

Chelsea College of Arts

2019

Designing Pop Up Shops and Events |  London, United Kingdom

Cambridge

2004

First Certificate of English

LANGUAGE SKILLS

Mother tongue(s)

Portuguese

Other language(s)

	Listening	Reading	Spoken interaction	Spoken production	Writing
English	B2: Independent User	B2: Independent User	B2: Independent User	B2: Independent User	B2: Independent User

SKILLS

Microsoft Office/Office 365 | WordPress

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